

Ministry of External Affairs  
[Coordination Division]

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No. AA/122/03/2015-06

New Delhi, the January 04, 2016

OFFICE MEMORANDUM

Subject:- Issue of Clearance from Political Angle for official visit abroad.

This has reference No. A-35011/1/2015-O&M dated December 21, 2015 from the Ministry of Drinking Water & Sanitation, on the subject mentioned above.

2. The Ministry of External Affairs has no objection from political angle to the visit of Indian delegation (as per list attached) led by Shri Birendra Singh Chaudhary, Hon'ble Minister for Rural Development, Panchayati Raj, Drinking Water & Sanitation to Dhaka, Bangladesh during January 11-13, 2016 (excluding travel time), as mentioned in the aforesaid communication.
3. It is recommended that the following guidelines be observed for official visits abroad, to the extent feasible: -
  - (i) The delegation/visitor is requested to keep the Indian Mission/Post informed of the programme and the outcome of the visit;
  - (ii) A member of the Mission/Post should be included for the formal meetings with foreign authorities. Where a Minister or Secretary leads a delegation, the Head of the Mission/Post should invariably be shown as a member of the delegation; and,
  - (iii) Adequate funds should be carried by the delegation for meeting expenditure on entertainment, etc. OR a copy of financial sanction issued by a competent authority should be carried along in case of official visits.

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